

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING
22 W. 2nd St., Eagar, AZ
October 3, 2017 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin requested the record show that Vice-Mayor Steve Erhart, and Councilor John O. Phelps made notice they would be absent and all other Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and James Nelson, Jr. offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor
James Nelson, Jr.
Debra Seeley
Allen Browning
Winslow McNeill

COUNCIL ABSENT: Steve Erhart, Vice Mayor
John O. Phelps

STAFF PRESENT: Bruce Ray, Interim Town Manager
Eva Wilson, Town Clerk
Frank Adams, Fire Chief
Mike Sweetser, Police Chief
Katie Brady, Finance Manager
Marion Wiltbank, Assistant Town Clerk
Jeremiah Loyd, Community Development Director
Roberta Reed, Magistrate

ITEM #5: SUMMARY OF CURRENT EVENTS

Interim Town Manager Bruce Ray reported that the Council needs to meet on October 17, 2017 to approve the Apache County Multi-Jurisdictional Hazard Mitigation Plan. The Town needs to approve the plan so that the Town can receive the funding from Arizona Department of Emergency Management for the School Bus Drainage Project.

Mr. Ray reported that he and Jeremiah Loyd, Community Development Director met with Concord Blue Eagar, LLC and requested they attend council meeting and give the Council a status update on their progress.

Mr. Ray reported that Northern Arizona Council of Governments (NACOG) had awarded the contract for the Town's Sign Replacement Grant in the amount of \$47,000 and the kick-off meeting will be held in Payson on October 31, 2017. Mr. Ray stated that the grant will replace

the town street name signs, stop signs, and all the other traffic information signs. The signs will be updated to the new reflective type signs.

Mr. Ray reported that Census 2020 is kicking off in December and Jeremiah Loyd will be attending a workshop in the Valley to receive training.

Mr. Ray reported that this would be Eva Wilson's last meeting and the Town appreciates all of her years of service. Eva is retiring and her last day is October 5, 2017.

Jeremiah Loyd, Community Development Director reported he met with Rich Channing from the Small Business Development Center and Mr. Channing wanted Jeremiah to mention that their 2nd Annual Small Business Saturday, on November 26, 2017, is sponsored by American Express OPEN and is designed to be a day dedicated to supporting small businesses on one of the busiest shopping weekends of the year. Their hope is to gain local interest in the event and our citizens will shop at their favorite local stores and help fuel the small business economy.

ITEM #6: OPEN CALL TO THE PUBLIC

None.

ITEM #7: PRESENTATIONS

A. SWEARING IN OF KATIE BRADY AS TOWN CLERK FOR THE TOWN OF EAGAR, AND AS THE LOCAL BOARD SECRETARY FOR THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM

Eva Wilson, Town Clerk administered the oath of office to Katie Brady for the office of Town Clerk for the Town of Eagar and the Local Board Secretary for the Public Safety Personnel Retirement System.

B. INTRODUCTION TO THE DIGITAL RESOURCES AVAILABLE TO CITIZENS WHO HOLD AN APACHE COUNTY PUBLIC LIBRARY CARD

SueAn Stradling-Collins, Director of Apache County Library District introduced herself and talked about the district and wanted to make Council and the citizens of Eagar aware of all the benefits their tax dollars offer them if they are a library cardholder. Ms. Stradling-Collins introduced Leroy Tanner and Mr. Tanner went over the digital resources available with the following.

- OverDrive – includes over 6,000 eBooks, 600 audio books, and over 100 streaming videos.
- Gale Courses – includes over 360 six week courses taught by professors and professionals, free of charge, and provides professional certificates.
- Zinio – online collection of over 120 magazines on a variety of topics with hobby, interest, and informational articles.

- Biblioboard – includes Biblioboard Core with over 38,000 eBooks, primary source documents, sound recordings, images, videos, and Biblioboard Self-E online publishing format.
- Databases – includes over 20 scholarly and professional research databases, Encyclopedia access, test prep materials for GED, ACT, SAT, and more.

Mr. Tanner stated that all of these resources and we would love for people to use them personally, professionally and be able to enjoy all the wonderful things the library has to offer even though we live in a rural area.

ITEM #8: CONSENT AGENDA

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD SEPTEMBER 2017
- B. APPROVAL OF AUGUST 2017 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. APPOINTMENT OF VICE-MAYOR STEVE ERHART TO THE NORTHER ARIZONA COUNCIL OF GOVERNMENT REGIONAL COUNCIL
- D. APPROVAL TO ADOPT RESOLUTION 2017-13 IN SUPPORT OF THE ARIZONA DEPARTMENT OF MOTOR VEHICLE OFFICE IN ST JOHNS
- E. APPROVAL TO PROCLAIM OCTOBER 7, 2017 NATIONAL FALLEN FIREFIGHTERS MEMORIAL SERVICE DAY
- F. APPROVAL OF APACHE COUNTY POLLING PLACE AGREEMENT
- G. APPROVAL TO ALLOW THE PURCHASE OF THREE VEHICLES FOR THE EAGAR POLICE DEPARTMENT THROUGH MONIES OBTAINED FROM PROPOSITION 202 GRANT FROM THE GILA RIVER INDIAN COMMUNITY NOT TO EXCEED \$120,000 AND TO ALLOW EAGAR TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER
- H. APPROVAL TO ADOPT RESOLUTION 2017-14 APPOINTING BRUCE RAY, INTERIM TOWN MANAGER, AS THE TOWN OF EAGAR'S DESIGNATED APPLICANT'S AGENT FOR HAZARD MITIGATION ASSISTANCE PROGRAMS

Mayor Bryce Hamblin asked if there were any items that Council would like to pull from the Consent Agenda for discussion and consideration.

With there being no items pulled, Councilor Allen Browning made a motion to approve the Consent Agenda. Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 5-0

ITEM #9: UNFINISHED BUSINESS

A. ACCEPTANCE OF AUGUST 2017 FINANCIAL REPORT AND SALES TAX REPORT

Ms. Brady reported that the Highway User Revenue Fund looked out of balance but that was due to the large pay down of the debt from the refinancing of the Greater Arizona Development Authority 2007 Bonds. Ms. Brady reported that all of the state shared revenues are streaming above the prior fiscal year, and reported that the Town deposited \$75,000 into the Towns Local Government Investment Pool (LGIP) accounts.

Councilor Allen Browning made a motion to approve the August 2017 Financial Report and Sales Tax Report. Councilor James Nelson, Jr. seconded; all were in favor, motion carried unanimously. 5-0

ITEM #10: NEW BUSINESS

A. DISCUSSION AND CONSIDERATION TO ACCEPT THE REQUEST FOR PROPOSAL FROM RILEY INDUSTRIAL FOR THE WATER TANK REPAIRS

Mr. Loyd reported that the proposal for the tank repair came in approximately \$15,000 over budget at \$189,775.75 and only one bid was received by the Town. Mr. Loyd also stated that the proposal was for the interior repairs for the million gallon tank located on 12th Street.

Councilor James Nelson made a motion to accept the request for proposal from Riley Industrial for the water tank repairs for the amount of \$189,775.75. Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 5-0

ITEM #11: SIGNING OF DOCUMENTS

Necessary signatures were obtained for the Oaths of Office taken by Katie Brady for the Office of Town Clerk and Local Board Secretary for the Public Safety Personnel Retirement Board; Minutes of September 2017; Financial Statements for August 2017; Resolution 2017-13; National Fallen Firefighters Memorial Service Day Proclamation; Apache County Polling Place Agreement; Resolution 2017-14; Agreement for Construction Services between Riley Industrial and the Town of Eagar.

ITEM #12: ADJOURNMENT

Councilor Allen Browning made a motion to adjourn the meeting [at 7:32 p.m.] Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 5-0

Attest: _____

Eagar Town Council, Regular Meeting
October 3, 2017

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on October 3, 2017.

I further certify that the meeting was duly called and held and that a quorum was present.

Katie Brady, Town Clerk